

VENDOR DATA FORM

Information to be provided by Perspective Vendors:

1	Name of the Company			
2	Address:		Registered Office	
3	Works:			
4	Telephone No.		Fax Number	
5	Email Ids			
6	Name and Designation of Contact Person			
7	Date of establishment of Company			
8	If the company belongs to any specific group then details			
9	Name of the Subsidiary Company, if any			
10	PAN NO.			
11	GST NO.			
12	IMPORTER EXPORTER CODE			
13	Bank Details			
14	MSME UDYAM CERTIFICATE			
15	PF Registration			
16	ESI Registration			
<u>Brief History of Company:</u>				
17	<u>B. Management and Human Resource</u>			
18	Name and brief profile of Key Management Personnel:			
19	Name	Designation	Background (Educational Qualification)	
20				
21				
22	Organization Structure (Attach separately)			
Note: (Quality Control personnel to be identified clearly in the Organisation Chart)				
23	Total no. of employees:		Grades	Numbers

C. Production / Quality Control / Maintenance Capabilities**24 1. List of Production / Tool Room Machinery/ Services/ Facility Management**

<u>Description</u>	<u>Model / Services/ Equipment</u>	<u>Nos</u>	<u>Owned / Leased</u>

25 2. List of major quality control equipment

<u>Description</u>	<u>Model / Services/ Equipment</u>	<u>Nos</u>	<u>Owned / Leased</u>

26 3. List of main products/ Services being manufactured/ provided

<u>Items</u>	<u>Sale / Year</u>	<u>Production / Services</u>	<u>Customers Endorsement</u>

27 4. List of Material Handling Equipment

<u>Description</u>	<u>Model</u>	<u>Nos</u>	<u>Owned / Leased</u>

28 5. Process of Calibration in the Factory Site

<u>Description</u>	<u>Calibration</u>	<u>Periodicity</u>	<u>Owned / Leased</u>

29 6. List of Products and Services Offered

<u>Description</u>	<u>Purchase Order Numbers</u>	<u>HSN Code</u>	<u>Nos</u>	<u>Inspection By</u>

30 D. Foreign Collaborator

Scope and nature of Collaboration:

31

<u>E. Financial Position</u>									
Data for Last Three Years									
Duly Signed by CA									

32

<u>List of major raw material suppliers</u>				
<u>Items</u>	<u>Supplier</u>	<u>Items</u>	<u>Supplier</u>	<u>Remarks</u>

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<u>Future Plans of the Company</u>