



BrahMos Aerospace Private Limited

An India – Russia Joint Venture

Web : www.brahmos.com E-mail : mail@brahmos.com

BMC-EOI-FMS-001

05 May 2025

EXPRESSION OF INTERSET FOR INTEGRATED FACILITY MANAGEMENT SERVICES AT BRAHMOS HEAD QUARTERS, NEW DELHI FOR A PERIOD OF THREE YEARS.

1.0 About BrahMos Aerospace:

BrahMos Aerospace Private Limited is a Joint Venture Company of DRDO, Ministry of Defence. We are inviting interests from firms to provide Integrated Facility Management Services at our Head Quarters located in New Delhi. The work needs to be undertaken on the basis of site visits and pre – qualification¹. The following activities are covered as part of the present scope of Work:

- (A). Operation & Maintenance of HVAC System available at our location
- (B). Operation & Maintenance of Electrical System
- (C). Comprehensive Annual Maintenance Contract for:
 - (i) Boom Barrier
 - (ii) Sliding Gate
 - (iii) Automatic Glass Door with Dorma Fitting
 - (iv) EPABX System
 - (v) Baggage Scanner
- (D). Maintenance of Arboriculture Work at our location
- (E). Security Services

2.0 Procedure to be followed during the Award of Contract: The firms interested in undertaking the above activities will need to follow the following steps:

- (i) Send the Vendor Assessment Form to BAPL via e-mail
- (ii) Based on the Vendor Assessment, make a visit to site i.e our location. (Being a sensitive Defence Location, the exact details of equipment will be made available during the visit after signing of NDA by the firms and subsequently RFP will be issued to Shortlisted firms).
- (iii) Based on the Vendor Assessment by Company Officials (Pre – Qualification) and site visit, RFP will be issued to shortlisted firms.

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¹ BrahMos Aerospace reserves the right to Qualify the Interested parties on the basis of Pre – Qualification Criteria. The decision taken by Competent Authority pertaining to qualification will be final and no litigations in whatsoever fashion may be taken up by the applying firms.

Regd Office : 16, Carriappa Marg
Kirby Place, Delhi Cantt.,
New Delhi – 110 010, INDIA
CIN-U74899DL1995PTC074334
Phone : 91-11-33123000
Fax : 91-11-25684827



Hyderabad Office : BrahMos Complex, (Near DRDL Complex
Rear Gate). Kanchanbagh, P.O. Hyderabad-500058, INDIA
Phone : 91-040-24087018, 24087044
Fax : 91-040-24440004, 24087195



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(iv) Based on participation during the bid process (Two Stage: Techno Commercial Bids and Price Bids), firms quoting will be invited for Technical and Commercial Evaluation. The Techno Commercial Evaluation will be carried out on the basis of Quality Cum Cost Basis.

(v) Based on Technical and Commercial Evaluation, technically competent firms will be invited for Cost Negotiation Committee. The Price Bids will be opened in front of all the participating firms.

(vi) Based on the Quality and Price (L1), the Service Level Agreement will be signed with the firm after due process of cost negotiations.

3.0 **Contact Persons for the Requirement:**

(a) Interested firms will send the Vendor Registration Cum Assessment Forms at the following Mail Id by 25 May 25.

contracts@brahmos.com, Phone: +91 11 422 85 101,103

(b) The site visits will be co-ordinated by the following official:

Sr AGM (Administration & Security)
BRAHMOS Head Quarters Complex
Delhi Cantt, New Delhi
Phone Number: +91 11 422 85 114

The site visits needs to be completed within Seven Working Days after the Assessment is intimated to the firms. In case the applying firm does not qualify the Pre – Qualification, no intimation will be made to them.

4.0 The Vendor Registration Cum Assessment Form is uploaded along with this Notice Inviting Pre – Qualification on our Website.

5.0 The decision regarding the selection / rejection will be at the sole discretion of Procuring Entity i.e. BrahMos Aerospace Private Limited.



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6.0 The firms will be selected on the following criteria:

SN	Selection Criteria	Applicability
1	Experience of Previous Services	(1) Firms should have provided similar services in Ministry of Defence / DRDO / Public Sector Enterprises of similar nature in terms of both Size and Scale. (2) Firms enlisted in the above must forward their Certificate of Enlistment along with the Vendor Registration cum Assessment Form
2	Financial Commitment	(1) Firms should possess adequate financial resources to meet the expenditure for a period of 6 months i.e Two Payment Cycle which will also be intimated during the visit. (2) The financial criteria will be made available as part of RFP.
3	Statutory and Legal Requirements	(1) Since the work to be undertaken involves positioning of manpower, the interested firm must possess the Registration with ESI and PF. (2) In furtherance, all the laws existing for Labour and, in due course the changes need to be adhered by the Firms.
4	Taxation	(1) The firms must provide GST registration and Valid PAN Number. (2) If the firm is MSME, the firm needs to forward the details as per the Vendor Registration cum Assessment form
5	Disqualified Candidates	Firms debarred by Government of India or any allied departments will be automatically debarred from the Selection Process.

7.0 Adherence to timelines: Non – Adherence to these timelines will automatically disqualify the firms.

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8.0 BrahMos Aerospace Private Limited looks forward for interested firms in doing business with us. We believe in conduct of our procurement in a free, fair, transparent and equitable way as enshrined in the constitution of India.

9.0 The present document is neither a commitment nor a endorsement of placement of Procurement of Services by the firm.

10.0 BrahMos Aerospace reserves the rights to withdraw / modify this Expression of Interest (Eoi) at any given stage including the grant of extension of this EOI for a certain period of time to enhance the competition.



Abhishek Panigrahi
Additional General Manager
Commercial

Abhishek Panigrahi
AGM (Commercial - Production Control)
BrahMos Aerospace