



BrahMos
An Indo-Russian Joint Venture

BrahMos Aerospace Pvt. Ltd.

DRDO, PJ-10 Complex, Wardha Road, KM 22,
Vill -Bothli, PO-Butibori, NAGPUR – 441 108 (M S)
Ph. No: 91-7103- 282703 / 2820705
Email: tenders.ngp@brahmos.com

Ref: BMN/MM/OTE/26-27/029

16 Sep 2026

INVITATION OF BIDS FOR PROCUREMENT OF DESKTOP COMPUTERS AND MS OFFICE LICENSES FOR BAPL NAGPUR

REQUEST FOR PROPOSAL (RFP) No. BMN/MM/OTE/26-27/029 dt 16 SEP 2026

1. Bids in sealed cover under **Two-Bid System** are hereby invited by **BrahMos Aerospace Pvt Ltd, Nagpur (referred as Buyer)** from the firms for **Supply & installation of Desktop Computers and MS Office licenses** as brought out in **Part II of this RFP**.

2. The address and contact numbers for sending Bids is given below:

(a) Bids to be addressed to: Chief General Manager- Plant Head

(b) Postal address for sending the Bids: **BrahMos Aerospace Pvt. Ltd.**

C/o DRDL, PJ-10 Complex,
Near Mohagaon bus stop,
KM 22, Wardha Road, Vill.: Bothli,
P.O. Butibori, Nagpur
Maharashtra- 441 108

(c) Contact Nos.:

Tel: 07103-282-703, 07103-282-705

Fax: 07103-282-800

Email: tenders.ngp@brahmos.com
mm.ngp@brahmos.com

3. This RFP is divided into 5 Parts as follows:

PART I : General Information & Instructions for the Bidders
PART II : Essential Details of Items/Services required/Scope of work
PART III : Standard Terms & Conditions of RFP
PART IV : Special Terms & Conditions of RFP
PART V : Evaluation Criteria & Price Bid format




Kaustubh Kulkarni
Sr Systems Manager
Contracts & Materials Management

This document contains 16 pages including cover page and Appendices.

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CIN – U74899DL1995PTC074334
GSTIN 27AABCR8269E1Z5

PART I – General Information & Instructions to Bidders

4. **Last date and time for depositing the Bids:** The sealed Bids under **Two-Bid system (Separate Techno-Commercial Bid & Price Bid)** should reach at the above given address through post / in person latest by **06 Oct 2026, 11:00 Hrs.** The responsibility to ensure this lies with the Bidder. **Early submission of the Bids is acceptable to the Buyer.** E-mail quotes shall not be entertained and rejected by us.

5. **Manner of depositing the Bids:** Sealed Bids consisting of Techno-Commercial Bid & Price-Bid to be put in a single sealed envelope with the '**Proforma format**', as enclosed, pasted on top, should be dropped in the Tender Box kept at main security gate, so as to reach by the due date and time. Late tenders will not be considered.

6. **Location of the Tender Box:** Tender Box is placed at Reception area of BrahMos Aerospace, Nagpur near security gate. **Only those Bids that are found in the tender box will be considered and opened.**

7. **Forwarding of Bids:** Bids forwarded by the Bidder shall also include the following documents **along with the technical bid**, failing which, bids are liable to be rejected: -

(a) Confirmation of their acceptance of the Standard Terms & Conditions of the RFP mentioned below (refer **Appendix-A**).

(b) An unconditional acceptance of all tender terms and conditions of RFP as per **Appendix –B** to be submitted by BIDDER.

(c) **Experience Certificate.** The firm must have supplied similar items (desktop computers / IT equipment's / MS office/ software licenses etc.) to Public / Private sector. The firm must submit the certificates from the procurement agencies.

(d) **For MSME / Start-up:** The companies which have the capability to supply desktop computers and MS office licenses may be considered based on Technical Evaluation.

(e) **Annual Turnover** Average Annual Turnover of last three financial year duly audited by a licensed Chartered Accountant.

(f) **UDYOG Aadhar No. for MSME.** UDYAM Certificate printed on or after 01 April 2024 to be clearly indicated along with supporting documents for MSME/SME (i.e MSME/SME registration certificate) should be uploaded along with the tender.

(g) Ministry of MSME have clarified that all Central Ministries/Departments/Central Public Sector Undertakings may relax condition of prior turnover and prior experience with respect to Micro and Small Enterprises in all public procurements subject to meeting of quality and technical specifications. Exceptions for MSMEs/ SMEs can be accepted only if the MSME/SME is registered with tendered items and the validity of their registration as MSMEs should not be expired till opening of Tech Bid.

(h) If the tenderer/bidder is a registered firm or a company under Company Act, such tenderer/ bidder must submit a **certified true copy of the registration deed** along with the tender. When a tender is submitted by a firm, all the partners of the firm shall be required to sign the tender else power of attorney in favour of the signatory is required to be submitted along with the tender. A copy of partnership deed will also be submitted along with the tender. **(duly attested by Notary).**

(j) **PAN Card Number** along with clear and legible photocopy (**Self attested**). (refer **Appendix-C**).



(k) **Photocopy of GST registration certificate clearly specifying the name of the firm/proprietor and GST registration number. Self-attested. (refer Appendix-C)**

(l) The bidder should submit **Income Tax Return of last three years**. In case of exemption of ITR. The scanned copy of document in support of exemption will have to be uploaded by the bidder along with technical bid, failing which tender is liable to be rejected **(Self attested)**.

(m) **Financial Stability Certificate** issued during current financial year (i.e **01 Apr 2026 onwards**) from Scheduled Bank, preferably Nationalised Bank mentioning the approximate value up to which the tenderer is capable of undertaking the contract.

(n) A **latest Power of Attorney** in original (**not more than two years old**) under oath by Oath Commissioner/First Class Magistrate or equivalent (if the tender is not signed by the actual tenderer or the tender is submitted on behalf of a firm) and signature (s) of the signatory (ies) in the tender **duly attested by a Class – I Gazetted Officer or Class-I Magistrate/Notary**.

(o) All bidders are required to submit **non-Blacklisting** certificate as **per Appendix 'D'** attached with the RFP along with technical bid documents. **(Self-Attested)**

(p) Documents as requested in scope of work viz. **Authorised dealer/ Partner certificate issued by OEM for HP** (Hewlett Packard) for desktop computers. **OEM authorisation certificate / Manufacturer Authorisation Form (MAF)** issued by HP for supply & service of the items as per RFP.

(q) Other relevant documents, which the Bidder wishes to submit.

8. **Pre-Bid clarification:**

(a) Prior to preparation of the **Techno-Commercial Bid**, clarifications regarding the technical terms & conditions, if any, be obtained from the **DGM ERP/IT Team**, mail: bshahare@brahmos.com (**Mobile: +91-9403316593**) with a copy to tenders.ngp@brahmos.com within **10 working days** from the date of RFP.

(b) Prior to preparation of the **Techno-Commercial Bid and Price Bid**, clarifications regarding the commercial terms, if any, be obtained from **SSM (Contracts & Materials Management), Nagpur**, mail: tenders.ngp@brahmos.com within **10 working days** from the date of RFP.

9. **Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-mail but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid maybe withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified.

10. **Clarification regarding contents of the Bids:** During evaluation and comparison of Bids, the Buyer may, at its discretion, ask the Bidder for clarification of his Bids. The request for clarification will be given in writing and no change in prices or substance of the Bids will be sought, offered or permitted. **No post-Bid clarification on the initiative of the Bidder will be entertained.**

11. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected.



12. **Validity of Bids:** The Bids should remain valid till **6 months** from the last date of submission of the Bids.

13. **Conditions under which this RFP is issued:** This RFP is being issued with **no financial commitment**. The Buyer reserves the right to withdraw the RFP and change or vary any part thereof or foreclose the procurement case at any stage. The Buyer also reserves the right to disqualify the Bidder, should it be so necessary at any stage.

14. **Disclaimer:** This RFP is neither an agreement and nor an offer by Buyer to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in submitting their proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by Buyer in relation to the Project. This RFP document and any assumptions, assessments and statements made herein do not purport to contain all the information that each Bidder may require. The Bidder shall bear all its costs associated with or relating to the preparation and submission of proposal pursuant to this RFP. Wherever necessary, Buyer reserves the right to amend or supplement the information, assessment or assumptions contained in this RFP. Buyer reserves the right to withdraw the RFP or foreclose the procurement case at any stage. The issuance of this RFP does not imply that Buyer is bound to shortlist a Bidder for the Project. Buyer also reserves the right to disqualify any Bidder should it be so necessary at any stage on grounds of National Security.

15. The receipt of the RFP may please be acknowledged.



Note: Bidders are advised to regularly visit BAPL website for any Errata / Addendum / Extension / corrigendum to this tender hosted on BAPL website www.brahmos.com

PART II – Essential Details of Items/Services required/Scope of Work

16. **Scope of Work (SOW):** The Desktop computers and MS Office licenses will be supplied as per the Scope of Work. Technical specifications of items to be supplied will be as per **Annexure-I to this RFP**. The Bidder is requested to submit the signed and stamped scope of work document & technical specifications document along with technical bid. The scope of work includes the Delivery, Installation & commissioning, testing & demonstration by the vendor at BAPL, Nagpur with following terms and conditions: -

17. **List of Deliverables:** The vendor has to supply the following items as part of the order:

Table-1

S. No.	Item Description	Quantity
1	HP Desktop PC with DMR (Disk Media retention) (as per Technical Specifications – refer Annexure-I complete)	75 Nos
2	MS Office 2024 Std LTS or latest ver. (Volume License)	64 Nos

18. **Delivery period & location:** The item to be supplied within **Five (05) weeks** from the date of issue of Purchase Order. The item to be delivered at **BAPL, Nagpur**.

19. **Warranty:** Deliverables at sl. no. 1 above shall have **onsite warranty of 05 years** from the date of acceptance of items. Warranty certificate to be provided by supplier. OEM warranty card to be provided.

20. **Quality:** The vendor shall supply, install and activate a genuine, licensed Microsoft Windows Operating System and MS Office software with the supplied HP Desktop PC, as specified in the technical specification.

21. IT & ERP Department, BAPL Nagpur shall be the **Final Acceptance Authority** for the deliverables. Items not meeting the required technical specs will be rejected by buyer.

22. Deliverables shall conform to “Technical Specifications and Requirements” sought as per Annexure-I. The items supplied must be of latest manufacture & should conform to current production standards.

23. **Other terms:**

- The Desktop PCs shall be of **Hewlett Packard (HP) make** and shall be supplied by **HP Authorized Vendor/Partner**.
- The bidder shall submit a **valid OEM Authorization Certificate / Manufacturer Authorization Form (MAF)** issued by Hewlett Packard (HP) for supply and service the items as per RFQ.
- The supplied Desktop PCs shall be **genuine, brand new, unused and current production models** of HP. Refurbished, reconditioned, used or demo items shall not be accepted.
- The offered HP Desktop PC system and its hardware components, **shall not be manufactured in China**. The **Certificate of Conformance (CoC)** shall be submitted by supplier for import material and all the **relevant data sheets/specification** for such import items shall be provided /attached along with the CoCs for purpose of acceptance.



PART III –STANDARD TERMS & CONDITIONS

The Bidder is required to give confirmation of their acceptance of the Standard Terms & Conditions of the RFP mentioned below (refer **Appendix-A**) which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. **Failure to do so may result in rejection of the Bid submitted by the Bidder.**

24. **Law:** The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.

25. **Effective Date of the Contract:** The contract shall come into effect on the date of placement of Purchase Order and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies shall commence from the effective date of the contract.

26. **Arbitration:** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration.

27. **Penalty for use of Undue influence:** The Seller shall undertake that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contracts or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Buyer. Any breach of the aforesaid undertaking by the Seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offers by the Seller or any one employed by him or acting on his behalf, as defined in the Bhartiya Nyaya Sanhita (BNS), 2023 or the Prevention of Corruption Act, 1988 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/employee of the Buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favour in relation to this or any other contract, shall render the Seller to such liability/ penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.

28. **Non-disclosure of Contract documents:** Except with the written consent of the Buyer/Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

29. **Termination of Contract:** The Buyer shall have the right to terminate this Contract in part or in full in any of the following cases:

- (a) The delivery of the material is delayed for causes not attributable to Force Majeure for more than **02 months** after the scheduled date of delivery.
- (b) The Seller is declared bankrupt or becomes insolvent
- (c) The delivery of material is delayed due to causes of Force Majeure by more than **02 months** provided Force Majeure clause is included in contract.
- (d) As per decision of the Arbitration.

30. **Notices:** Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by FAX or registered pre-paid mail/ airmail, addressed to the last known address of the party to whom it is sent.



Date: 16 Sep 2026

31. **Transfer and Sub-letting:** The Seller shall have no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

32. **Risk and Expense Clause:**

(a) Should the stores or any instalment thereof not be delivered within the time or times specified in the contract documents, or if defective delivery is made in respect of the stores or any instalment thereof, the Buyer shall after granting the Seller 45 days to cure the breach, be at liberty, without prejudice to the right to recover liquidated damages as a remedy for breach of contract, to declare the contract as cancelled either wholly or to the extent of such default.

(b) In case of a material breach that was not remedied within 45 days, the BUYER shall, having given the right of first refusal to the SELLER be at liberty to purchase, manufacture, or procure from any other source as he thinks fit, other stores of the same or similar description to make good:-

(i) Such default

(ii) In the event of the contract being wholly determined the balance of the stores remaining to be delivered thereunder.

33. **Force Majeure clause:** Should any Force Majeure circumstances arise, each of the contracting party shall be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations, if the affected party within **30 (Thirty) days** of its occurrence informs in a written form the other party. Force Majeure shall mean fires, floods, natural disasters or other acts, that are unanticipated or unforeseeable, and not brought about at the instance of, the party claiming to be affected by such event, or which, if anticipated or foreseeable, could not be avoided or provided for, and which has caused the non-performance or delay in performance, such as war, turmoil, strikes, sabotage, explosions, quarantine restriction beyond the control of either party. A party claiming Force Majeure shall exercise reasonable diligence to seek to overcome the Force Majeure event and to mitigate the effects thereof on the performance of its obligations under this contract. **A meeting with reps of BUYER and SELLER will be conducted before invoking Force Majeure Clause.**

34. **Packing and Marking:** The deliverables shall be packed in standard containers / packets as recommended by the manufacturer for storage and transportation. The packing of the item shall conform to the requirements of specifications and standards in force in India.

35. **Use of Patents and other Industrial Property Rights:** The prices stated in the Contract shall be deemed to include all amounts payable for the use of patents, copyrights, registered charges, trademarks and payments for any other Industrial Property Rights. The Seller shall indemnify the Buyer against all claims from a third party at any time on account of the infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture or use. The Seller shall be responsible for the completion of the supplies including spares, tools, technical literature and training aggregates irrespective of the fact of infringement of the supplies or any or all the rights mentioned above.

36. **Undertaking From the Bidders:** Bidder/firm/company/vendor will submit an undertaking that in the past they have never been banned/debarred for doing business dealings with Ministry of Defence/Govt. of India/any other Govt. organization and that there is no enquiry going on by CBI/ED/any other Govt. agency against them.



PART IV – SPECIAL TERMS & CONDITIONS

The Bidder is required to give confirmation of their acceptance of Commercial Terms & Conditions of the RFP mentioned below (refer **Appendix-A**) which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. **Failure to do so may result in rejection of Bid submitted by the Bidder.**

37. **Payment Terms:** 100% of the order value plus applicable GST will be paid within **45 days** only **after satisfactory delivery, installation & acceptance** of items duly certified by BAPL IT dept. & submission of **GST Invoice** in Original along with other required documents viz **warranty certificate, copy of Performance Bank Guarantee** submitted by vendor etc.

38. **Performance cum warranty bank guarantee (PBG):** The successful bidder shall guarantee faithful execution of the PO in accordance with the terms and conditions specified.

(i) As a performance security, the successful bidder shall furnish a **Performance Bank guarantee** from an **Indian nationalized bank OR Axis/HDFC/ICICI/Kotak Bank** for **5%** of the total basic order value valid up to the **entire delivery period and also warranty period plus claim period of 03 (Three) months** in our format **within 15 days** from the date of award of contract.

(ii) In case of breach of any conditions under the contract, the PBG shall be liable to be encashed. In addition, the Purchase Order(s) is also liable to be terminated.

39. **Invoice Preparation:** All Invoices shall contain the following information:

(a) All Invoices shall be raised and submitted to Head (Finance), BAPL Nagpur with a copy to CMM Dept, BAPL, Nagpur. The address of BAPL Nagpur is:

BrahMos Aerospace Pvt. Ltd.

C/o DRDL, PJ-10 Complex, Near Mohagaon bus stop,

KM 22, Wardha Road, Vill.: Bothli,

P.O. Butibori, Nagpur, Maharashtra- 441 108

In case of any changes in above address, the same will be notified to Bidder in form of Amendment to the Purchase Order.

(b) **GSTIN No. for Nagpur unit is 27AABCR8269E1Z5** and the same shall be mentioned in all invoices as applicable.

40. **Documents to be submitted for claiming payment:** The following documents need to be submitted to Head (Finance) BAPL Nagpur by SELLER for claiming payment:

- (i) Ink signed copy of Commercial Invoice / GST Invoice.
- (ii) Copy of Order placed on SELLER by BUYER
- (iii) Certificate of Acceptance issued by the Buyer (original)

41. **Price:** The price is required to be submitted separately only in the Price Bid (**Appendix-E**). Rates will not be indicated in the technical bid and if indicated, then the tender will be considered invalid.

42. **Taxes and Duties:** GST applicable at the time of dispatch will be paid extra by the Buyer. GST will be paid when ITC is available to BAPL in GSTIN site.

43. **Liquidated Damages:** Will be at the rate of **0.5% per week of delay and part thereof subject to maximum of 10% of order value on delayed items/ services / failure to complete the delivery within the need date as mentioned in the PO.**



PART-V - Evaluation Criteria & Price Bid Format

44. The Bidder is required to submit **detailed Techno-Commercial Bid containing all Terms & Conditions as enumerated at Part II, Part III and Part IV of this RFP** and give confirmation of their acceptance of all Terms & Conditions (refer **Appendix-A**) which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. The deviations, if any, may be clearly indicated in the Techno-Commercial Bid along with the Compliance Statement. **Failure to do so may result in rejection of Bid submitted by the Bidder.** The Bidder is also requested to submit the documents as mentioned in **Para 7 (a) to (q)** as mentioned in this RFP along with technical bid.

45. **Evaluation of Techno-Commercial Bid:** The Techno-Commercial Bid forwarded by the Bidders will be evaluated by a **Techno-Commercial Evaluation Committee (TCEC)** to confirm that the items being offered meet the requirement. This would be a paper evaluation comprising of scrutiny of all documents, technical literatures, certificates, compliance statements etc submitted by the bidders and any document asked by the TEC. The TCEC will examine the extent of variations/differences, if any, in the technical characteristics of the items offered by Bidder. **The Bidder, if required, may also be called for the TCEC meeting for clarification on the Techno-Commercial Bid submitted by them.**

46. **Evaluation of Price Bid.** The Price Bids of only those Bidders will be evaluated, **whose technical bids have been cleared by TCEC.** The price negotiation will be carried out by a Price Negotiation Committee (PNC). The Price Bid will be opened in front of TCEC qualified Bidders (if they attend on pre decided date by buyer) and negotiation will be carried out with the L1 Bidder. The Price Bids will be evaluated on the basis of total scope and not on line-item wise basis. The financial comparison should be considered on the basis of FOR BAPL, Nagpur prices excluding statutory levies, taxes and duties payable on final product.

47. List of Documents to be submitted by BIDDER / SELLER at various stages of execution of order:

<u>Sl No.</u>	<u>Documents</u>	<u>Reference in RFP</u>	<u>Remarks</u>
1.	Techno-Commercial BID	Para 4 of RFP	As part of Techno-Commercial BID
2.	Price BID	Para 4 of RFP & Appendix-E	
3.	Compliance Statement	Appendix-A	
4.	Acceptance of Terms & Conditions of Tender	Appendix-B	
5.	Electronic Payment System Mandate Form	Appendix-C	
6.	Non-Blacklisting Certificate	Appendix-D	
7.	Bidder Registration / Assessment Documents	Para 7 of RFP	
8.	Signed and stamped Scope of work & technical specifications (annexure-I)	Page 5 & Annexure-I of RFP	

Please acknowledge receipt of this RFP.

Thanking You,



Yours sincerely
For BrahMos Aerospace Pvt. Ltd.

Kaustubh Kulkarni
Sr Systems Manager
Contracts & Materials Management

Note: Bidders are advised to regularly visit BAPL website for any Errata / Addendum / Extension / corrigendum to this tender hosted on BAPL website www.brahmos.com

Annexure-I**Technical Specification & Scope of Supply
For Desktop Computers and MS Office Licenses**

Specs	HP Pro TWR 400 G9
Chipset	Intel Q670
Operating System	Up to Win 11 Pro
Processor	Intel 1 Core1i7-14700 with Intel UHD Graphics 770 (1.5 GHz E-core base frequency, 2.1 GHz P-core base frequency, up to 4.2 GHz E-core Max Turbo frequency, up to 5.3 GHz P-core Max Turbo frequency, 33 MB L33 cache, 8 P cores and 12 E-cores, 28 threads), supports Intel1 vPro1 Technology
Graphics	Intel UHD Graphics 770
Memory	16 GB Expandability up to 64 GB DDR5-4800/5600
Storage	1 TB HDD and 512 GB SSD populated (support Up to 2 TB SATA HDD / 2 TB PCIe NVMe SSD / 512 GB PCIe NVMe SED SSD), with DMR (Disk Media retention)
Volume	16.1 L
Power Supply	180 W (92% efficiency)
Bays	DVD writer
Slots	2 x M.2 (1 WLAN, 1 SSD), 1 x PCIe x 16, 1 x PCIe x1, 1 x PCI
I/O Ports	1 x USB C 3.2 Gen 2, 3 x USB 3.2 Gen 2, 3 x USB 3.2 Gen 1, 2 x USB 2.0; 1 x DP, 1 x HDMI; 1 x RJ-45; 1 x Headphones/ microphone combo jack, 1 x audio out; Opt. Flex port 1: 1 x USB –C w/DP alt mode, 1 x (DP/HDMI/VGA) / Dual USB-A / 1 x serial; 1 x Opt. Serial
Connectivity	Gigabit Ethernet
Enterprises Features	TPM 2.0, security lock, cable lock slot, opt. intrusion sensor, HP Drive Lock and Automatic Driver Lock, HP on demand Lock, HP wolf security for business (HP Sure Start Gen7, HP Sure Click, HP BIOSphere Gen6, HP Sure Sense2, HP Manageability Integration Kit (MIK)
Sustainability	Energy Star, EPEAT registered, TCO 8, TUV Ultra-low noise certified, Desktop Tower contains>50% PCR plastics and a min. of 8% recycled steel, Molded paper pulp cushion inside box is 100 % sustainability sourced and recyclable
Other	120,000 hours HP Total Test, opt. dust filter, MLT-STD 810H, 2W mono internal speaker, HP run Quiet Design
	Monitor – 24 inch and Keyboard & Mouse along with all accessories
Warranty	5-5-5 Years, onsite



APPENDIX – A

(refer para 7 of Part -I of RFP)

COMPLIANCE STATEMENT

Sl. No.	Clause	RFP Requirement	Comments by Bidder
	Part I	General Instructions	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	Part II	Essential Details of Items / Services required/ Scope of Work	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	Part III	Standard Terms and Conditions of RFP	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	Part IV	Special Terms & Conditions of RFP	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	Part V	Evaluation Criteria & Price Bid Format	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details

• The Bidder shall submit a Clause-by-Clause Compliance Statement as per the above format. There should be no discrepancy between the details mentioned in the Techno-Commercial Bid and the Compliance Statement.

• In case of any such discrepancies, the terms & conditions mentioned in the RFP and their compliances as mentioned in either of the two documents shall prevail.



APPENDIX -B

(refer para 7 of Part -I of RFP)

ACCEPTANCE OF TERMS & CONDITIONS OF TENDER

(To be given on Company Letter Head)

To,
Plant Head,
Chief General Manager
M/s BrahMos Aerospace Pvt Ltd,
DRDL PJ10 complex, Vill:Bothli
PO: Butibori, Nagpur – 441108

ACCEPTANCE OF TERMS & CONDITIONS OF TENDER

Tender Reference No. _____

Name of Tender: _____

Dear Sir,

1. I / We have obtained the tender document(s) for the above mentioned 'Tender/Work' from your office namely: -

_____ as per your advertisement / RFP, given above.

2. I / We hereby certify that I / we read entire terms and conditions of the tender documents from Page No. __ to __ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department / organizations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. The Tech Bid and its enclosures as submitted in physical form as mentioned in part-I of RFP.

6. In case any provisions of this tender are found violated, your department / organization shall be at liberty to reject this tender / bid absolutely and we shall not have any claim / right against dept in satisfaction of this condition.



Yours Faithfully,

(Signature of the Bidder, with Official Seal)

APPENDIX-C

(refer para 07 of RFP)

ELECTRONIC PAYMENT SYSTEM MANDATE FORM

<u>Sl No</u>	<u>Description</u>	<u>Details</u>
1	Name of the Firm & Address	
2	Email ID	
3	PAN No.	
4	Name of the Bank	
5	Name of Branch & Address	
6	Branch IFSC Code	
7	MICR Code	
8	Type of Account	
9	Bank Account No.	
10	Type of EPS	

I, hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the institution responsible.

(Signature of the Bidder, with Official Seal)

Date:

Certified that the particulars furnished above are correct as per our records.

Bank Stamp:

Date:

(Signature of Authorized Official from the Bank)



APPENDIX-D

(refer para 07 of RFP)

NON-BLACK LISTING CERTIFICATE

(To be given on Company Letter Head)

1. I, _____ son of shri _____ age about _____ by profession proprietor/ partner of M/s _____ having registered office at _____ do hereby solemnly affirms and declare as under: -

(c) Undertakes to the effect that the firm/I represent is not blacklisted by any Government Organization.

(d) I am not Proprietor/ Partners/ Director of any other firm or business organization with whom Government has banned/ suspended business dealing.

(e) I do not have any concern/ subsidiaries with any business organization or agency blacklisted by Government Organization.

Company Seal

(Authorised Signatory of Company)

Place:

Dated:

Signature of Bidder & Stamp



APPENDIX – E**FORMAT FOR PRICE-BID**

Price-Bid to be submitted as per the format below: -

SI No.	System Description	Qty	HSN Code	Basic Unit Cost (Rs.)	GST (Rs.)	Total Cost (Rs.)
1.	HP Desktop PC with DMR (as per Technical Specifications – refer Annexure-I complete)	75 Nos				
2.	MS Office 2024 Std LTS or latest ver. (Volume License)	64 Nos				
			Grand Total Cost with GST Rs.			

Note:

- (a) BIDDER to submit Price-BID as per the aforementioned format only.
- (b) Above cost to be inclusive of Free door delivery, installation, commissioning, testing etc. as per RFP terms and conditions.



Proforma for Pasting on Sealed envelope

TO:
Chief General Manager (Plant Head)
Address: BrahMos Aerospace Pvt Ltd C/o DRDL, PJ-10 Complex, Near Mohgaon bus stop, KM 22, Wardha Road, Vill.:Bothli, P.O. Butibori, Nagpur, Maharashtra- 441 108
LL: 07103-282-703/705

TENDER Name	PROCUREMENT OF DESKTOP COMPUTERS AND MS OFFICE LICENSES FOR BAPL NAGPUR
RFP NO:	BMN/MM/OTE/26-27/029
RFP Date	16 Sept 2026
TENDER OPEN DATE	6 Oct 2026 & <u>11:30 Hrs</u>

LAST DATE OF SUBMISSION**06 Oct 2026****11:00 HRS**

FROM:	
Vendor Name:	
Vendor Address:	
Contact No.:	

(NOTE: THE BID (SINGLE/ TWO BID as per RFP) SHOULD BE PUT IN ONE OUTER SEALED ENVELOPE AND THIS PROFORMA SHOULD BE PASTED ON TOP. THE TENDER (SEALED ENVELOPE) SHOULD BE DROPPED IN THE TENDER BOX ONLY WITHIN THE LAST DATE & TIME OF SUBMISSION AS PER RFP.)

