



BRAHMOS AEROSPACE PRIVATE LIMITED

(Joint Venture of Ministry of Defence)

**REQUEST FOR PROPOSAL
FOR
ANNUAL MAINTENANCE CONTRACT FOR PEST & RODENT CONTROL
SERVICES AT BAPL, NAGPUR**

RFP No. BMN/MM/TE/26-27/007

Dated. 01 May 2026

This document contains 20 pages including cover page and Appendices.



**REQUEST FOR PROPOSAL FOR
ANNUAL MAINTENANCE CONTRACT (AMC) FOR PEST & RODENT
CONTROL SERVICES AT BAPL NAGPUR FOR PERIOD OF TWO YEARS**

Dear Sir/ Madam,

1. BrahMos Aerospace Private Limited, hereinafter referred to as **Buyer**, intends to place **Annual Maintenance Contract (AMC) for Pest & rodent control services at BAPL Nagpur** and seeking for participation in the procurement process from prospective Bidders subject to requirements of succeeding paragraphs.

This RFP is divided into Six Parts as follows:

PART I	:	General Information & Instructions for the Bidders
PART II	:	Scope of Work
PART III	:	Eligibility & Evaluation Criteria of Bids
PART IV	:	Special Terms & Conditions of RFP
PART V	:	Standard Terms & Conditions of RFP
PART VI	:	Format for Price Bid

2. **Disclaimer.** This RFP is neither an agreement and nor an offer by Buyer to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in submitting their proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by Buyer in relation to the Project. This RFP document and any assumptions, assessments and statements made herein do not purport to contain all the information that each Bidder may require. The Bidder shall bear all its costs associated with or relating to the preparation and submission of proposal pursuant to this RFP. Wherever necessary, Buyer reserves the right to amend or supplement the information, assessment or assumptions contained in this RFP. Buyer reserves the right to withdraw the RFP or foreclose the procurement case at any stage. The issuance of this RFP does not imply that Buyer is bound to shortlist a Bidder for the Project. Buyer also reserves the right to disqualify any Bidder should it be so necessary at any stage on grounds of National Security.

3. The receipt of the RFP may please be acknowledged.

Thanking you.

For BrahMos Aerospace Private Limited




Kaustubh Kulkarni
Sr. Systems Manager (MM)

Note: Bidders are advised to regularly visit BAPL website for any Errata / Addendum / Extension / corrigendum to this tender hosted on BAPL website www.brahmos.com

PART-I: GENERAL INFORMATION AND INSTRUCTIONS FOR THE BIDDERS

4. The salient aspects and timelines of the acquisition/contract are tabulated below. In case of any variation in the details furnished below or in any Annexures(s) with that mentioned in the RFP, information furnished in the main body of the RFP at referred Paragraph is to be followed.

The address and contact numbers for sending Bids is given below:

Bids to be addressed to:	Chief General Manager / Plant Head
Postal address for sending the Bids	BrahMos Aerospace Pvt Ltd C/o DRDL, PJ-10 Complex, Near Mohagaon bus stop, KM 22, Wardha Road, Vill.: Bothli, P.O. Butibori, Nagpur, Maharashtra- 441 108
Contact Nos. & E-mail	07103-282-803 / 805/ 705/ 703 tender.ngp@brahmos.com rajneesh.tripathi@brahmos.com

5. **LAST DATE AND TIME FOR DEPOSITING THE BIDS:** The sealed Bids under **Two Bid system (separate Techno-Commercial & Price Bid)** should reach at the above given address through post/in person latest by **21st May 2026, (Time: 11:00hrs)**. The responsibility to ensure this lies with the Bidder. **Early submission of the Bids is acceptable to the Buyer. E-mail quotes shall not be entertained and rejected.**

6. **FORWARDING OF BIDS:** Bids shall be forwarded by the Bidder under their original memo/letter pad inter alia furnishing details like GST number, Bank address with EFT Account, if applicable, etc. and complete postal & e-mail address of their office. The **Techno-Commercial and the Price Bid** should be put in **two separate sealed envelopes** and then be put in **single outer envelope** (sealed) with the '**Bidder Details, RFP No., Last Submission Date**' pasted on top with the format enclosed, should be dropped in the tender box, so as to reach by the due date and time. Late tenders will not be considered. Bids forwarded shall also include the following documents along with the techno-commercial bid, failing which, bids are liable to be rejected: -

- (a) Confirmation of acceptance of all Terms & Conditions of the RFP as per *Compliance Statement attached as Appendix-A.*
- (b) An unconditional acceptance of all tender terms and conditions of RFP as per attached **Appendix –B** to be submitted by Bidder.
- (c) **UDYOG Aadhar No. for MSME.** UDYAM Certificate printed on or after 01 April 2024 to be clearly indicated along with supporting documents for MSME/SME (i.e MSME/SME registration certificate) should be submitted along with the tender.
- (d) Duly filled and signed copy of **Appendix- C** i.e., E-Payment mandate form along with clear and legible self-attested photocopy of **PAN Card & GST registration certificate.**
- (e) All bidders are required to submit **non-Blacklisting certificate** as per **Appendix-D** attached with the RFP.
- (f) Other relevant documents, which the Bidder wishes to submit.



7. LOCATION OF THE TENDER BOX: Tender Box is placed in front of Reception area at Main entry gate of BAPL, Nagpur. Only those Bids that are found in the Tender Box will be considered and opened.

8. PRE-BID CLARIFICATION:

- (i) Prior to preparation of the Techno-Commercial Bid/ Price bid, clarifications regarding the technical/ commercial terms & conditions be obtained from this office (**Email: tender.ngp@brahmos.com, rajneesh.tripathi@brahmos.com, Mob: 8826910737 / L: 07103-282-803 / 805/ 705**) within seven working days from the date of RFP.
- (ii) Un-willingness of the Bidder to participate in Bid may be communicated to above mentioned email id within 10 working days from date of RFP.

9. CLARIFICATION REGARDING CONTENTS OF THE BIDS: During evaluation and comparison of Bids, the Buyer may, at its discretion, ask the Bidder for clarification of his Bids. The request for clarification will be given in writing and no change in prices or substance of the Bids will be sought, offered or permitted. No post-Bid clarification on the initiative of the Bidder will be entertained.

10. CONDITIONS UNDER WHICH THIS RFP IS ISSUED: This RFP is being issued with no financial commitment. The Buyer reserves the right to withdraw the RFP and change or vary any part thereof or foreclose the procurement case at any stage. The Buyer also reserves the right to disqualify the Bidder, should it be so necessary at any stage.

11. MODIFICATION AND WITHDRAWAL OF BIDS: A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-mail but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid maybe withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified.

12. REJECTION OF BIDS: Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected.

13. VALIDITY OF BIDS: The Bids should remain valid till 90 days from the last date of submission of the Bids.

14. SITE VISIT: Before quoting, the service provider may visit the site for getting firsthand information on the site conditions, locations and other aspects. The bidders are advised to visit and examine the site of works and their surrounding and obtain for himself and on his own responsibility all information that may be necessary for preparation of the bid and entering into contract. The costs of visiting the site shall be at bidders' own expenses. No extra claim on account of non-familiarity of site conditions shall be entertained during execution of work.



PART-II: SCOPE OF WORK
(Essential Details of Items/Services required)

15. SCOPE OF WORK (SOW): Scope of work includes comprehensive AMC of Pest control for entire Office Complex & Integration Facilities to keep the area free from Pest and Rodents. The detailed Scope of Work is as given below: -

(a) **Validity of Contract:** This contract shall be valid for period of **Two years** from date of issuance of PO.

(b) **Covered Area.** (Approx. Service area **49,000 Square meters**):

- (i) Entire Office Complex, Integration Facilities, Work Stations, DSC Complex, all Security Posts & 20 PPL accommodation, Storage Sheds, Storage Buildings, Trolley Shed etc.
- (ii) Canteen & Guest House (Officers & NGO) including Kitchen.
- (iii) Data Center Buildings, Server Rooms, UPS Rooms and Electric Panels Room.
- (iv) All Pantries, Dining Hall and Complete Guest House Complex including the Rooms and Common area.
- (v) All Toilets, Wash Rooms and Lobby of Entire Office & Integration Complex.
- (vi) External Drainage Systems.

(c) **Pest Control Scope covered in the term of Pest Control.**

- (i) Treatment for Cockroaches.
- (ii) Treatment for Rodents.
- (iii) Treatment for Mosquitos.
- (iv) Termite Treatment in wooden areas of Offices & Integration Facilities, Guest House complex and DSC complex.
- (v) Treatment for spiders, Lizards, Silverfishes and Other insects.
- (vi) Treatment for Snakes in entire office and outside area of BAPL Nagpur campus.
- (vii) Treatment for Honey Bees and removal of Bee hives from the any location of office complex including external walls as and when required.
- (viii) Termite Treatment on wooden fixtures of entire Offices & Integration Facilities and Guest House Complex.

(d) **Frequency of Services.**

- (i) General Pest Control: **Twice** in month and whenever required.
- (ii) Rodent Control: Continuous monitoring and action as per requirements.
- (iii) Mosquito and Fly Control: **Twice** in month and whenever required.
- (iv) Termite Treatment: **Once in year** in wooden fixtures of entire Offices & Integration Facilities and Guest House Complex.
- (v) All emergency services to be provided within 24 hrs. at no additional cost.
- (vi) Visit of rep. to analyze the control measure undertaken/ to be undertaken.



- (e) **Methodology.**
- (i) Use of WHO approved and Govt. authorized chemicals.
 - (ii) Odorless and non-staining and safe chemical for office use.
 - (iii) Gel based treatment for cockroaches.
 - (iv) Mechanical traps and baits station for rodent be used.
 - (v) ULV fogging/Misting for mosquitoes and flies be used.
 - (vi) Firm will remove the visible shelter mud tubes of termite and infested areas will be treated with water based chemical elusion.
- (f) **Safety and Compliances.**
- (i) All chemical should comply with CIB and RC (India norms) and same be defined in Technical Proposal
 - (ii) Service Provider staff should wear PPE and should be trained. This will be the responsibility of the firm.
 - (iii) Material safety Data sheet should be given by the firm with the bill.
- (g) **Reporting and Documentations.**
- (i) Service report to be submitted along with quarterly invoice duly signed by the BAPL rep.
 - (ii) Check list be prepared for monitoring the pest control.
 - (iii) Detailed of Chemical used to be mentioned in the Service Report.
- (h) **Responsibilities.**
- (i) Ensure the Pest free environment throughout the AMC period.
 - (ii) During the service maintain the Hygiene and cleanliness
 - (iii) Replace the Bait traps as per the needs free of cost.

16. The Bidders are requested to assess the scope of work onsite and submit a report on Pest Control Measures required to be undertaken at BAPL, Nagpur along with Techno Commercial Proposal. Onsite assessment of work is mandatory condition for acceptance of bids by BUYER.

17. Based on your Report, it is requested to submit the Commercial Proposal as per the Price Bid Format Placed at Part -VI of this RFP.

18. The Bidders have to submit the following Documents along with the RFP

- (i) **Supplier Registration Form**, duly filled as per format enclosed in the 'Procurement' page of www.brahmos.com. and submission of all relevant documents.
- (ii) **Non-Disclosure Agreement (NDA)** as per the format enclosed in the 'Procurement' page of www.brahmos.com.

19. Criteria: -

- a) The Bidder must be an individual (Sole Proprietorship, Firm, LLP, Partnership / Company) engaged in providing Pest Control Services.
- b) The Bidder must have all the requisite licenses / certification from Health Authorities/ Govt. to provide such services.



PART-III: ELIGIBILITY & EVALUATION CRITERIA OF BIDS

20. The Bidder is required to submit detailed **Techno-Commercial Bid (Technical bid)** containing all Terms & Conditions as enumerated at Part I, II, III, IV and V of this RFP and give confirmation of their acceptance of all Terms & Conditions which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e., Seller/Contractor in the Contract) as selected by the Buyer. The deviations, if any, may be clearly indicated in the Techno-Commercial Bid along with the Compliance Statement in the format enclosed at **Appendix-A**. Failure to do so may result in rejection of Bid submitted by the Bidder.

21. Only those Bids will be evaluated, which are found to be fulfilling all the eligibility and qualifying requirements of the RFP, both technically and commercially. The bidder, whose price is arrived as lowest as per Evaluation criteria given in this part, will be declared as **L-1 bidder** by Buyer. Price negotiations will be conducted by the Buyer.

22. **ELIGIBILITY AND QUALIFYING REQUIREMENTS:** Bidder shall meet the following qualification criteria and bidder shall submit all the relevant documents supporting the qualification criteria. Bids not meeting the criteria will not be considered for evaluation: -

A. Tenderer shall have a minimum of **Three years** of experience in the field of **Pest & Rodent control services in reputed institutes, MNC/ Pvt Companies/ defense establishments, Hotels/ Hospitals etc.**

B. Average Annual financial turnover during the last 3 financial years, ending 31st March 2025 should be at least **Rs. 9,00,000/-**

Definition of similar work(s): AMC contract related to Pest & Rodent control services.

Notes:

(i) The Bidder must submit documentary proof in support of each of the above conditions along with the techno commercial bid Part-I. Offer by the bidders who fail to submit the supporting documents or fail to qualify as per qualifying criteria will not be considered. Work executed certificate from its client/contractor to be submitted as proof in support of above mention clause.

(ii) Bidder, if so desires, may attend Pre-Bid discussion before submission of offer with prior appointment in their own interest.

(iii) Conditional offers will not be accepted.

23. **EVALUATION OF TECHNO-COMMERCIAL BID:** The Techno-Commercial Bid forwarded by the Bidders will be evaluated by a Techno-Commercial Evaluation Committee (TCEC) to confirm that the items being offered meet the requirement. The TCEC will examine the extent of variations/differences, if any, in the technical characteristics of the items offered by Bidder. The Bidder, if required, may also be called for the TCEC meeting for clarification on the Techno-Commercial Bid submitted by them.



24. EVALUATION OF PRICE BID:

- (a) The Price of only those Bidders will be compared, whose technical bids have been cleared by TCEC. The Price will be evaluated on the basis of complete scope and not individual line-item wise basis.
- (b) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.
- (c) If there is a discrepancy between words and figures, the amount mentioned in words shall prevail.

25. PROCEDURE FOR COST COMPARISON: The basis for comparison of cost in different situations would be as follows:

- (a) Price to be quoted in Indian Rupees only.
- (b) The financial bids of the qualified bidders will be compared on the basis of price quoted in the price bid format of the RFP/Bid document.
- (c) The financial comparison should be considered on the basis of **FOR destination** prices excluding statutory levies, taxes and duties payable on final product.



PART-IV: SPECIAL TERMS & CONDITIONS OF RFP

26. The Bidder is required to give confirmation of their acceptance of Special Terms and Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder as selected by the Buyer. Failure to do so may result in rejection of Bid submitted by the Bidder.

27. The execution of works shall be governed by these terms and conditions stipulated/ amended by the accepting authority from time to time. BAPL Nagpur reserves the right to amend/ cancel or modify any terms/conditions including special conditions of contract, partly/fully during the currency of the work due to any reason.

28. The cost of conveyance/ transportation and all other labour charges incidental to work are deemed to be included in the Contract. **GST extra** as applicable on **basic rates**.

29. **PERIOD OF CONTRACT:** Provision of Pest & Rodent control Services under this tender will be for a period of **Two Years**. The period is tentative and is liable for increase/ decrease by BAPL as per requirement and performance of the Contractor. The contract may be extended for a further period of one year on the same terms & conditions subject to satisfactory performance of contractor and on mutual agreement basis.

30. BAPL, Nagpur may also issue notices for unsatisfactory / poor services, as and when required. However, the bidder/contractor will have no option to withdraw from the contract on his own during the initial contract period. The assets shall be handed over at the end of the notice period to the BAPL Officer-in-charge.

31. **BANK GUARANTEE / INDEMNITY BOND:** Bank Guarantee for Performance cum Warranty: A BG from an Indian nationalized bank OR Axis/HDFC/ICICI/Kotak Bank for **5 %** of the PO value valid up to the entire contract period plus claim period of 03 (Three) months is to be submitted within 15 days of receipt of the Work Order.

32. **PURCHASE PREFERENCE CLAUSE:** Purchase preference will be granted as per Public Procurement (Preference to Make in India), Order – 2017 as amended, issued by DPIIT/Ministry of Commerce and Industry.

33. **PERMISSIBLE TIME FRAME FOR SUBMISSION OF INVOICE:** To claim payment (part or full), the Seller shall submit the bill(s) along with the relevant documents within one week from the completion of the activity/ supply.

34. **INVOICE PREPARATION:** All original documents for payments including invoices are to be raised on and submitted to the Buyer's location at BAPL, Nagpur. GSTIN No. for the unit is **27AABCR8269E1Z5** and the same shall be mentioned in all invoices as applicable.

35. PAYMENT TERMS:

(i) **Payment will be made on monthly basis** as per contracted rates. All the payments will be made only on satisfactory completion of work/ services and submission of pre-receipted GST invoice.

(ii) **Advance Payment:** Not Applicable

(iii) **GST will be paid extra** on basic prices as applicable.



36. QUALITY & INSPECTION CLAUSE:

- (a) **YEAR OF PRODUCTION:** The items should be of the latest manufacture and conform to the current production standards.
- (b) **QUALITY:** The quality of the items /Services shall correspond to the technical conditions and standards enumerated in the RFP.

37. AMENDMENTS: No provision of the Contract shall be changed or modified in any way (including this provision) either in whole or in part except when both the parties are in written agreement for amending the Contract.

38. RISK AND EXPENSE PURCHASE: In case Seller fails to honor the contractual obligations within the stipulated delivery period and as amended, Buyer may procure the said contracted goods/services through a fresh supply order/contract and the defaulting Seller has to bear the excess cost incurred, if any.

39. CONTRACTOR'S OBLIGATIONS:

(a) The persons employed shall possess requisite experience and competency in the specified field / area of work. The contractor shall employ Indian nationals above age of 18 years and below age of 50 years. Contractor to ensure that the employee deployed is physically and mentally fit and do not have any criminal.

(b) The persons employed for Pest & Rodent control services shall follow the discipline and security regulations of the BAPL office. Personal employed by the contractor need to submit latest **Police Verification**. He shall be issued with necessary identity Cards by the Contractor.

(c) The company will not be responsible for any injury or loss of life of any of the contractor's personnel that may take place while on duties. Any compensation or the expenditure towards treatment for such injury or loss of life shall be the sole responsibility of the contractor.

(d) The Contractor shall obtain required licenses, if any required under the contract labour rules before commencement of the work and continue to hold it till completion of the contract period.

(e) The Contractor shall also maintain necessary documents, registers required as per the provisions of the law. The Contractor shall maintain complaint's register and take immediate action on any complaint so registered. Such complaints will immediately be brought to the notice of the officer of the company.

(f) The Contractor shall arrange his own conveyance / transport for his team and materials etc. The Department will not provide any transport to the personnel of the contractor nor will reimburse any FOL expenditure to the Contractor.

(g) The service provider shall insure his staff against all risk, accidents for the duration of the contract period cost of which is deemed to be included in the contract value. The service provider shall produce proof of **Workmen Compensation Policy and proof of payment before starting the work at BAPL Nagpur**. The Department will not be responsible for any type of injury including death caused to the service provider's personal during the work. The service provider shall fulfil all the obligations required under **workmen compensation act** amended from time to time.



PART-V: STANDARD TERMS & CONDITIONS OF RFP

40. The Bidder is required to give confirmation of their acceptance of the Standard Terms and Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder as selected by the Buyer. Failure to do so may result in rejection of the Bid.

41. EFFECTIVE DATE OF THE CONTRACT: The date of this Supply Order will be the Effective Date of the Contract. The performance of the Supply Order shall commence from the Effective Date.

42. LAW: The Contract shall be considered and made in accordance with the laws of the Republic of India and shall be governed by and interpreted in accordance with the laws of the Republic of India.

43. DISPUTES: All disputes or differences arising out of or in connection with the present Contract including the ones connected with the validity of the present contract or any part thereof, shall be settled by bilateral discussions. Both, Buyer and Seller, will make every effort to resolve the dispute if any, in a mutually acceptable manner.

44. ARBITRATION: In the event of any controversy, disputes or differences arising out of or in the interpretation of any of the terms and conditions of this agreement or on breach by any of the parties shall bring the said reason to the notice of each other, and shall amicably try to settle any such issues within 30 days of such notice. In the event of the parties' failure to reach amicable settlement as mentioned herein, all unresolved controversies, disputes or arbitration in accordance with Indian arbitration and conciliation Act, 1996 and the venue of arbitration shall be **Nagpur, India.**

45. PENALTY FOR USE OF UNDUE INFLUENCE: The Seller undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contract or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the Contract or any other contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the Contract or any other contract with the Government of India. Any breach of the aforesaid undertaking by the Seller or anyone employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offers by the Seller or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/ employee of the Buyer or to any other person in a position to influence any officer/ employee of the Buyer for showing any favour in relation to this or any other contract, shall render the Seller to such liability/ penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.

46. ACCESS TO BOOKS OF ACCOUNTS: In case it is found to the satisfaction of the Buyer that the Bidder/ Seller has violated the provisions of use of undue influence and/ or employment of agent to obtain the Contract, the Bidder/ Seller, on a specific request of the Buyer, shall provide necessary information/ inspection to the relevant financial documents/ information/ Books of Accounts.



47. ACCESS TO BOOKS OF ACCOUNTS: In case it is found to the satisfaction of the Buyer that the Bidder/ Seller has violated the provisions of use of undue influence and/ or employment of agent to obtain the Contract, the Bidder/ Seller, on a specific request of the Buyer, shall provide necessary information/ inspection to the relevant financial documents/ information/ Books of Accounts.

48. WITHHOLDING OF PAYMENT: In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods and conduct trials, installation of equipment, training, etc. as specified in the Contract, the Buyer may, at his discretion, withhold any payment until the completion of the Contract.

49. FORCE MAJEURE CLAUSE: Should any Force Majeure circumstances arise, each of the contracting party shall be excused for the non-fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party within 30 (Thirty) days of its occurrence informs in a written form the other party. Force Majeure shall mean fires, floods, natural disasters or other acts, that are unanticipated or unforeseeable, and not brought about at the instance of, the party claiming to be affected by such event, or which, if anticipated or foreseeable, could not be avoided or provided for, and which has caused the non-performance or delay in performance, such as war, turmoil, strikes, sabotage, explosions, quarantine restriction beyond the control of either party. A party claiming Force Majeure shall exercise reasonable diligence to seek to overcome the Force Majeure event and to mitigate the effects thereof on the performance of its obligations under this contract.

50. LIQUIDATED DAMAGES: The Buyer may deduct from the Seller, as agreed, liquidated damages at the rate of 0.5% per week/part thereof, of value basic cost (excluding taxes and duties on final product) of the delayed stores which the seller has failed to deliver within the period agreed for delivery in the contract subject to maximum of 10% of the total order value (excluding taxes and duties on final product). In cases where partial delivery does not help in achieving the objective of the contract, LD shall also be levied on the total cost (excluding taxes and duties on final product) of the ordered quantity delivered by the vendor. This will also include the store(s) supplied within the delivery period that could not be put to use due to late delivery subject to a maximum of 5% of the total order value (inclusive of taxes and duty) of the Contract.

51. TERMINATION OF CONTRACT: The Buyer shall have the right to terminate the Contract in part or in full in any of the following cases:

- (a) The store/service is not received/rendered as per the contracted schedule(s) and the same has not been extended by the Buyer. **OR**

The delivery of the store/service is delayed for causes not attributable to Force Majeure for more than **one month** after the scheduled date of delivery and the delivery period has not been extended by the Buyer.

- (b) The delivery of store/service is delayed due to causes of Force Majeure by more than 06 months provided Force Majeure clause is included in the contract and the delivery period has not been extended by the Buyer.

- (c) The Seller is declared bankrupt or becomes insolvent.

- (d) The Buyer has noticed that the Seller has violated the provisions of (Use of Undue Influence) and/or any other T&C mentioned in the RFP.

- (e) As per decision of the Arbitration Tribunal.



52. NOTICES/ CORRESPONDENCES: Any notice/correspondence required or permitted by the Contract shall be written in English language and may be delivered personally or may be sent by FAX/email or registered pre-paid mail/ airmail, addressed to the last known address of the party to whom it is sent.

53. TRANSFER AND SUB-LETTING: The Seller has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the Contract or any part thereof without written consent of the Buyer.

54. COMPETENCE OF PERSONNEL: Bidder to ensure the following:

- (a) Necessary Competence of personnel, who involving in the execution of work
- (b) Their Contribution to product / service conformity & importance towards ethical behavior.
- (c) Competence to detect or prevent the counterfeit parts, monitoring and reporting of the same during execution of contract.

55. CURRENT MANUFACTURE: The spares/consumables supplied will be of latest manufacture and will confirm to current production standards including the specified material and its equivalent.

56. SECRECY: Any Information of classified nature obtained, acquired during the execution of contract and/or manufacture, test and trails is not to be passed on to any Third party by you or your subcontractor(s). This clause shall survive on termination or completion of this order.

59. UNDERTAKING FROM THE BIDDERS: Bidder/firm/company/vendor will submit an undertaking that in the past they have never been banned/debarred for doing business dealings with Ministry of Defence/Govt. of India/any other Govt. organization and that there is no enquiry going on by CBI/ED/any other Govt. agency against them.

60. TAXES AND DUTIES:

- (a) Bidders are required to indicate statutory taxes and duties correctly as per the price bid format and no column of taxes and duties has to be left blank. Rate (%) of taxes as applicable are to be filled up with '0' (Zero), 'positive numerical values' or 'Not applicable' in the price bid as asked for in the RFP. If any column of taxes and duties as reflected in RFP is not applicable and intentionally left blank, the reason for the same has to be clearly indicated in the remark's column.
- (b) Only GST will be paid extra by the Buyer. The Bidders are required to indicate the unit & total costs of the items/services with and without GST, GST % with HSN/SAC separately as per the format enclosed. GST claimed by the Seller shall be released by the Buyer only after it appears in the Buyer's GST Input Credit Register of GSTIN Online Portal.

61. UNDERTAKING FROM THE BIDDERS: Bidder/firm/company/vendor will submit an undertaking that in the past they have never been banned/debarred for doing business dealings with Ministry of Defence/Govt. of India/any other Govt. organization and that there is no enquiry going on by CBI/ED/any other Govt. agency against them.



62. DOCUMENTS TO BE FURNISHED FOR CLAIMING PAYMENT:

The payment of bills will be made on submission of the following documents by the Service Provider to the Buyer i.e. BAPL, Nagpur:

- (i) Ink-signed copy of Invoice.
- (ii) Quarterly Service Report on control measure undertaken/ to be undertaken by the vendor.
- (iii) Work Completion Certificate duly certified by Admin Dept.
- (iv) Performance cum Warranty Bond/ Indemnity Bond, if applicable.
- (v) Details for electronic payment viz. Bank name, Branch name and address, Account Number, IFS Code, MICR Number (if these details are not already incorporated in the Contract).
- (vi) Copy of the Contract and amendments thereon, if any.
- (vii) Any other document/ certificate that may be provided for in the Contract.
- (viii) **GST will be reimbursed only when the GST claimed in the invoice is matched and credited to BAPL Account in relevant portal of GOI.**

63. The service provider shall indemnify the purchaser/and/or any officer, employee or any assignee thereof harmless from any loss, damage, liability or expense, on account of damage to the property or environment and injuries including death, to any persons not limited to, employees or agents of the department, employees of the service provider or its sub-service provider, and all other persons performing any part of the work here under any occurrence caused by any act of commission / omission of the service provider or his subservice provider or any of them. The service provider shall at his expense defend any suits or proceedings brought against the department on account thereof and shall satisfy all judgments and pay all expenses which may be incurred by or rendered against them, or any of them in connection therewith. The service provider shall fulfill all the obligations required under workmen compensation act as amended from time to time. The service provider shall ensure minimum wages as per relevant act.

64. NON-DISCLOSURE: The Bidding documents, including this RFP and all attached documents provided by Buyer, are and shall remain or become the property of Buyer. These are transmitted to the Bidders solely for the purpose of preparation and the submission of a proposal in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their proposal. The provisions of this Para shall also apply mutatis mutandis to Bids and all other documents submitted by the Bidders, and Buyer will not return to the Bidders any proposal, document or any information provided along therewith (except unopened Commercial Bid as relevant). Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process, or concerning the Bidding Process. Buyer will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. Buyer may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or Buyer or as may be required by law or in connection with any legal process.

65. CONFIDENTIALITY OF INFORMATION: No party shall disclose any information to any 'Third Party' concerning the matters under this RFP generally. In particular, any information identified as 'Proprietary' in nature by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior written consent of the original disclosing party. This clause shall apply to the sub-contractors, consultants, advisors or the employees engaged by a party with equal force.



PART-VI: FORMAT FOR PRICE BID

S. No.	Treatment	Name of Chemical used	Frequency	Cost per Month	Total Cost/ Year
				(In Rs.)	(In Rs.)
1	Treatment for Cockroaches		Twice in a month		
i)	Cost of Chemical				
ii)	Cost of Service				
2	Treatment for Rodents.		Twice in a month		
i)	Cost of Chemical				
ii)	Cost of Service				
3	Treatment for Mosquitos		Twice in a month		
i)	Cost of Chemical				
ii)	Cost of Service				
4	Termite Treatment in areas of Offices Building, Integration facilities Guest House.		Yearly/ Continuous monitoring and action as required		
i)	Cost of Chemical				
ii)	Cost of Service				
5	Treatment for spiders, Lizards, Silverfishes and Other insects.		Twice in a month		
i)	Cost of Chemical				
ii)	Cost of Service				
6	Treatment for Snakes in entire Office and Outer Area		Quarterly/ Continuous monitoring and action as required		
i)	Cost of Chemical				
ii)	Cost of Service				
7	Treatment for Honey Bees and removal of Bee hives from the any location of office complex including external walls as and when required.		Quarterly/ Continuous monitoring and action as required		
i)	Cost of Chemical				
ii)	Cost of Service				
				Total Cost for One year	
				Total cost for Two years	

Note: All chemical should comply with CIB and RC (India norms) and same be defined in quotations. Make /brand of Chemical being used to be mentioned in the Technical Report submitted by the vendor.



Seal & Signature of Bidder

COMPLIANCE STATEMENT

The Bidder is required to submit detailed Compliance Statement containing all Terms & Conditions as enumerated at Part I, II, Part III, Part IV, Part V & Part VI of this RFP and give confirmation of their acceptance of all Terms & Conditions. The deviations, if any, may be clearly indicated

COMPLIANCE STATEMENT			
Sl. No.	Clause	RFP Requirement	Comments by Bidder
1	Part-I	GENERAL INFORMATION AND INSTRUCTIONS	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
2	Part-II	SCOPE OF WORK	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
3	PART-III	ELIGIBILITY & EVALUATION CRITERIA OF BIDS	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
4	Part-IV	SPECIAL TERMS & CONDITIONS	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
5	Part-V	STANDARD TERMS & CONDITIONS	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
6	PART-VI	PRICE BID FORMAT	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details

- **The Bidder shall submit a Clause-by-Clause Compliance Statement as per the above format. There should be no discrepancy between the details mentioned in the Techno-Commercial Bid and the Compliance Statement.**
- **In case of any such discrepancies, the terms & conditions mentioned in the RFP and their compliances as mentioned in either of the two documents shall prevail.**



ACCEPTANCE OF TERMS & CONDITIONS OF TENDER

(To be given on Company Letter Head)

To,
The Chief General Manager
M/s BrahMos Aerospace Pvt Ltd,
DRDO, PJ-10 Complex, Near Mohagaon bus stop,
KM 22, Wardha Road, Village: Bothli,
PO: Butibori, Nagpur -441108 Maharashtra.

ACCEPTANCE OF TERMS & CONDITIONS OF TENDER

Tender Reference No. _____

Name of Tender: _____

Dear Sir,

1. I / We have obtained the tender document(s) for the above mentioned 'Tender/Work' from your office namely: -

_____ as per your advertisement / RFP, given above.

2. I / We hereby certify that I / we read entire terms and conditions of the tender documents from Page No. __ to __ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. The Techno Commercial Bid and its enclosures submitted in physical form as mentioned in part-I of RFP.

6. In case any provisions of this tender are found violated, your department / organization shall be at liberty to reject this tender / bid absolutely and we shall not have any claim / right against dept in satisfaction of this condition.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)



ELECTRONIC PAYMENT SYSTEM MANDATE FORM

SI No	Description	Details
1	Name of the Firm & Address	
2	Email ID	
3	PAN No.	
4	Name of the Bank	
5	Name of Branch & Address	
6	Branch IFSC Code	
7	MICR Code	
8	Type of Account	
9	Bank Account No.	
10	Type of EPS	

I, hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the institution responsible.

(Signature of the Bidder, with Official Seal)

Date:

Certified that the particulars furnished above are correct as per our records.

Bank Stamp:

Date:

(Signature of Authorized Official from the Bank)



NON-BLACK LISTING CERTIFICATE
(To be given on Bidders Company Letter Head)

1. I, _____ son of shri _____ age about _____
by profession proprietor/ partner of M/s _____ having registered office
at _____ do hereby solemnly affirms and declare as under: -

- (a) Undertakes to the effect that the firm I represent is not blacklisted by any Government Organization.
- (b) I am not Proprietor/ Partners/ Director of any other firm or business organization with whom Government has banned/ suspended business dealing.
- (c) I do not have any concern/ subsidiaries with any business organization or agency blacklisted by Government Organization.

Company Seal

(Authorised Signatory of Company)

Place:

Dated:

Signature of Bidder & Stamp



Proforma for Pasting on Sealed envelope

TO:
Chief General Manager (Plant Head)
Address: BrahMos Aerospace Pvt Ltd C/o DRDL, PJ-10 Complex, Near Mohgaon bus stop, KM 22, Wardha Road, Vill.:Bothli, P.O. Butibori, Nagpur, Maharashtra- 441 108
LL: 07103-282-803 / 805 / 809

TENDER Name	BID FOR PROVISION OF AMC FOR PEST & RODENT CONTROL SERVICES AT BAPL NAGPUR
RFP NO:	BMN/MM/TE/26-27/007
RFP Date	01 May 2026
TENDER OPEN DATE	21 May 2026 & 11:30 Hrs

LAST DATE OF SUBMISSION**21 May 2026****11:00 HRS**

FROM:	
Vendor Name:	
Vendor Address:	
Contact No.:	

(NOTE: THE BID (SINGLE/ TWO BID as per RFP) SHOULD BE PUT IN ONE OUTER SEALED ENVELOPE AND THIS PROFORMA SHOULD BE PASTED ON TOP. THE TENDER (SEALED ENVELOPE) SHOULD BE DROPPED IN THE TENDER BOX ONLY WITHIN THE LAST DATE & TIME OF SUBMISSION AS PER RFP.)